

## **PROJECTS COORDINATOR**

The Pennyrile Area Development District is seeking a qualified, motivated, and self starting individual for the professional position of Projects Coordinator. This individual will be responsible for developing and administering economic and community development projects and initiatives in the nine county Pennyrile region and will work closely with cities, counties, special districts, and other agencies on a daily basis. The qualified candidate should possess a Bachelors Degree in Business, Finance, Economics, Public Administration or related field. Excellent organizational, communication, and computer skills are a must and the successful candidate must be able to handle a multitude of tasks simultaneously.

PADD offers an excellent compensation and benefits package and a dynamic work environment. Mail resume and cover letter to Alisha Sutton, Administrative Officer, Pennyrile Area Development District, 300 Hammond Drive, Hopkinsville, KY 42240.

The position will remain open until filled. PADD is an Equal Opportunity Employer.